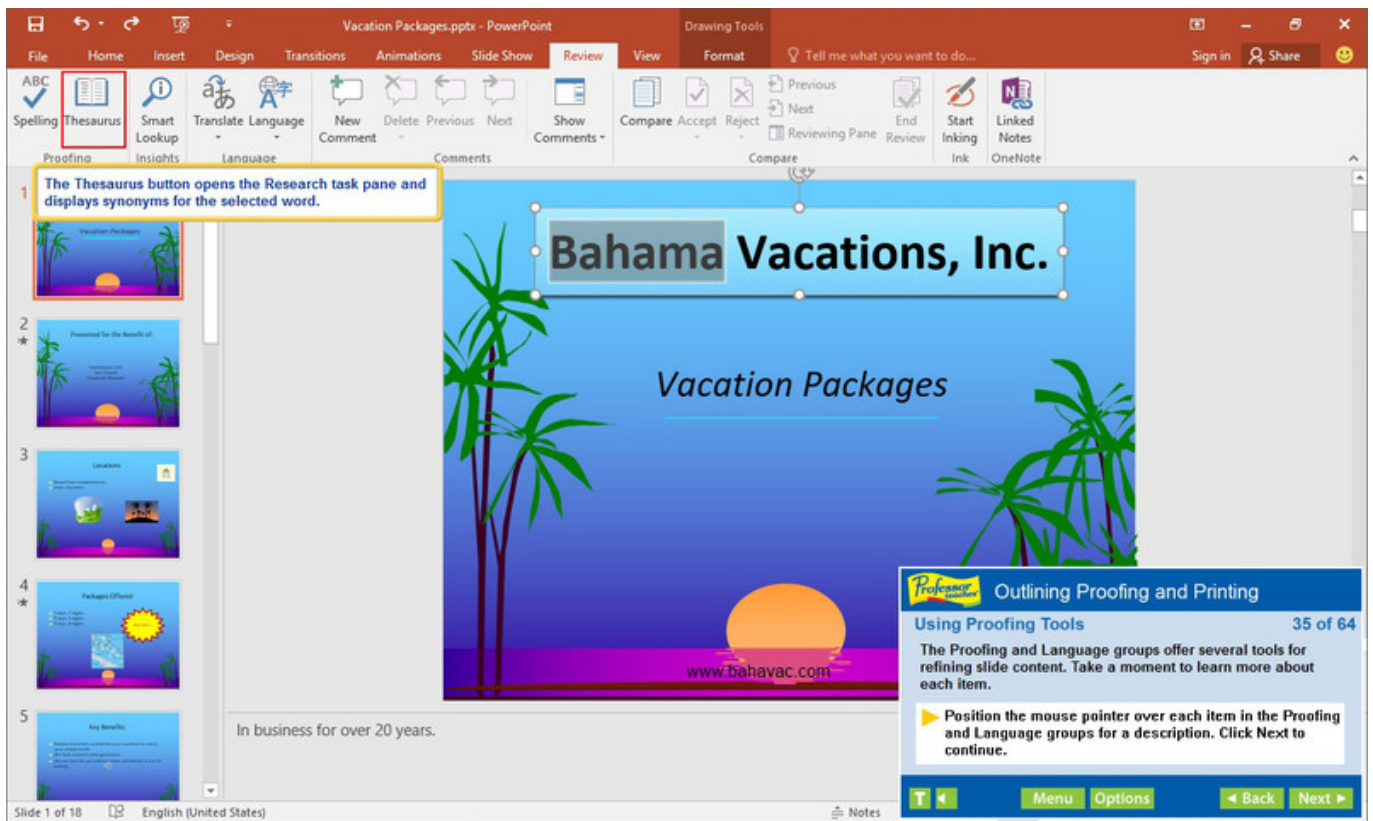


Professor Teaches PowerPoint 2016 Activation Code [FULL]



Download ->>> <http://bit.ly/2SMO1qC>

About This Software

Professor Teaches PowerPoint 2016 is a computer training program designed by experts to teach you everything you need to know to about Microsoft PowerPoint. Learn how to create visually stunning presentations for work or school. Professor Teaches provides hours of course material and hands-on training in a realistic simulation of the actual software.

What is Microsoft PowerPoint 2016?

PowerPoint 2016 is software developed by Microsoft to help you create quality presentations. PowerPoint is used for business and academic applications as a fast and effective way to present information and ideas. PowerPoint 2016 is the latest version of the program and provides better collaboration tools and editing capabilities.

What Are the Benefits of Learning Microsoft PowerPoint 2016?

- Discover new ways to create professional-looking presentations quickly
 - Learn how to publish to the web
- Learn how to create dynamic presentations using animation effects

PowerPoint 2016 – Over 60 Lessons!

Our extensive computer training course will cover the following topics:

- How to apply PowerPoint views
- How to use templates
- Using drawing tools

-
- Adding tables and charts
 - How to apply selecting and grouping
 - Adding images
 - Using Grids and Guides
 - Saving and Closing a Presentation
 - Creating a New Presentation
 - Using the Format Painter
 - Working with Tabs
 - Using Templates
 - Changing a Slide Layout
 - Customizing Templates
 - Adding Headers and Footers
 - Adding Speaker Notes
 - Introduction to Drawing Tools
 - Working with Shapes and Pictures
 - Inserting and Formatting Picture Files
 - Arranging Objects
 - Adding Animation Effects
 - Adding a Sound Clip
 - Outlining, Proofing and Printing
 - Delivering Your Presentation

Features of Professor Teaches PowerPoint 2016

- Practice in a Realistic Simulation of the Software
 - Hundreds of Learning Topics
 - 4 to 8 Hours of Training per Course
 - Realistic Simulations
 - Beginner to Advanced Topics
 - Self-Paced Learning Objectives
 - Introductions and Summaries
 - Interactive Exercises
 - Professional Voice Narration
 - End-of-Chapter Quiz Questions
 - Check marks for Completed Topics
 - Glossary, Index, and Search
- Professor Answers for Instant Training

Title: Professor Teaches PowerPoint 2016

Genre: Software Training

Developer:

Individual Software

Publisher:

Individual Software

Release Date: 15 Sep, 2015

a09c17d780

English

Vacation Packages.pptx - PowerPoint

File Home Insert Design Transitions Animations Slide Show Review View Format Tell me what you want to do... Sign in Share

Insert Shapes Shape Styles WordArt Styles Arrange Size

1 Bahama Vacations, Inc.
2 Presented for the benefit of...
3 Packages Offered
4 Locations
5 Meeting the Needs

Click to add notes

2.36"
2.56"

Packages Offered

- ◆ 3 days, 2 nights
- ◆ 5 days, 4 nights
- ◆ 7 days, 6 nights

Best Value!

Working with Shapes and Pictures 23 of 58

Formatting Shapes

To resize a shape, you can drag any of its handles around the border. The Size group on the Format tab enables you to enter a specific height and width for the selected shape. Let's increase the width of the star to exactly 3 inches.

▶ Click in the Shape Width text box, type: 3 and then press Enter.

Slide 3 of 10 English (United States) Notes

Menu Options Back Next

The screenshot displays the Microsoft PowerPoint interface. The title bar reads "Presentation1 - PowerPoint". The ribbon is set to "Home", with the "Font" group selected. The font is "Tw Cen MT (Hz)", size "44". The main slide content includes a title "Market Summary" and a bulleted list:

- Market: Past, present, and future
 - Review changes in market share, leadership, players, market shifts, costs, pricing, and competition

A blue tip box titled "Adding and Formatting Text" is overlaid on the bottom left. It contains the following text:

Changing Text Formats 27 of 73

The Font list box displays the name of the currently selected text. To change the font, you click the arrow and choose another font style from the list.

Once the list is displayed, you can jump to different parts of the list by entering the first letter of the font style you want to use.

▶ Click the Font arrow, press C, and then press Enter.

At the bottom of the tip box, there are navigation buttons: "Menu", "Options", "Back", and "Next".

Vacation Packages.pptx - PowerPoint


Sign in ☺ ☹

Export

- Info
- New
- Open
- Save
- Save As
- Print
- Share
- Export**
- Close
- Account
- Options

Create PDF/XPS Document

- Preserves layout, formatting, fonts, and images
- Content can't be easily changed
- Free viewers are available on the web



Create a Video

Package Presentation for CD

Create Handouts

Change File Type

Delivering Your Presentation 26 of 57

Packaging a Presentation

You might need to run the slide show on another computer that is not connected to a network. PowerPoint's Package Presentation for CD option puts all of the files you need onto a CD, or in a folder, and compresses them into a package that is a portable source of your presentation. The PowerPoint Viewer makes it possible to run presentations on computers that do not have PowerPoint installed.

The Package Presentation for CD option is available from the Save & Send screen. Let's work with this feature now.

▶ Click the File tab, click Export, click Package Presentation for CD, and then click Package for CD.

Menu Options Back Next

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